

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on June 18, 2009 at 6:00 p.m. in the Meeting Room of the Weyers-Hilliard Branch, 2680 Riverview Drive, Green Bay, WI

PRESENT: TERRY WATERMOLEN, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, PAUL SCHIERL, DENISE BELLMORE, TONY THEISEN, CARLA BUBOLTZ,

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, BOB ROCQUE, LOUANNE CROWDER (Staff)

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVE/MODIFY AGENDA

There were no modifications to the agenda. Motion by Kegel, seconded by Pletcher, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the May 21, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

There were no communications.

OPEN FORUM FOR THE PUBLIC

Louanne Crowder, Weyers-Hilliard branch supervisor welcomed board members to the branch and reported that 115 children had attended two story times that morning. The location continues to be very popular, accounting for 16% of circulation system-wide. Louanne reminded board members that in Spring, 2010 the Weyers-Hilliard branch will celebrate its tenth anniversary.

FACILITIES REPORT

Bob Rocque reported that they have painted all doors/trim at this library, done considerable work on the landscaping, added "Enter" and "Exit" signs on the newly resurfaced and striped parking lot. The pigeon netting attached under the peak in the entryway was also replaced. Outside work and landscaping has been the focus at all locations.

ACCOUNTANT'S REPORT

a. Financial Report:

Motion by Pletcher, seconded by Buboltz to approve the May 2009 financial report. Motion carried.

b. Acceptance of Gifts Grants and Donations:

Motion by Pletcher, seconded by Buboltz to approve the May 2009 Gifts, Grants and Donations as follows:

05/06/09	Volunteer Center- In recognition of Gerri Gribi	100.00	Materials
05/13/09	John Bettinger - In Memory of June & Ivyl	100.00	Materials
05/20/09	Friends of the Brown County Library	924.84	Teen SRP Priizes
05/27/09	Friends of the Brown County Library	800.00	Teen Summer Reading
05/27/09	GGBCF/Wrightstown Area Library Committee	4,657.90	Wri Operating Exp.
05/13/09	Ashwaubenon	24.56	Donation Box
05/06/09	Bookmobile	5.15	Donation Box
05/06/09	East	59.85	Donation Box
05/13/09	Weyers/Hilliard	30.61	Donation Box
05/06/09	Central Circulation	47.46	Donation Box
05/06/09	Kress	23.00	Donation Box
05/06/09	Adult Services	32.58	Donation Box
05/06/09	Pulaski	38.86	Donation Box
05/13/09	Southwest	14.00	Donation Box
05/06/09	Wrightstown	15.14	Donation Box
	Total Donations	<u>\$6,873.95</u>	

Motion carried.

2010 BUDGET

- a. **Performance Measures; Mission Statement; Program Descriptions;** Motion by Pletcher, seconded by Kegel, to approve the 2010 Budget Performance Measures, Mission Statement, and Program Descriptions. Motion carried.
- b. **Capital Outlay and Capital Improvements Bonding:**
Motion by Buboltz, seconded by Pletcher, to approve the 2010 Budget Non-Outlay and Capital Improvements Bonding Request. Motion carried.

DELAYED LIBRARY OPENING FOR STAFF DEVELOPMENT

Motion by Theisen, seconded by Kegel, to approve opening all libraries from 2:00-5:00 p.m., rather than the usual hours, on Friday, September 25, 2009 for staff development and training. Costs for the training will be covered by the Nicolet Federated Library System through the Resource Library Agreement. Motion carried.

NICOLET FEDERATED LIBRARY SYSTEM

John Hickey reported that NFLS has almost \$800,000 in restricted and unrestricted funds. It was further explained that the money in the restricted account is not restricted for anything in particular so the total amount is available until it is earmarked for something.

It was suggested a letter be sent to NFLS recommending the purchase of TeleCirc for all NFLS libraries since this is one of the issues with BCL joining OWLSnet. Lynn will draft a letter.

The WI Library System budgets will decrease 3.7% in 2010 and will increase 2.9% in 2011.

DIRECTOR'S REPORT

Lynn attended the NFLS Board meeting with Paul Schierl, Paul Kegel and Sandy Ryczkowski. Next meeting will be in August.

CLOSED SESSION

Motion by Theisen, seconded by Bellmore, to move into closed session pursuant to Section 19.85 (1)(b) WI Statutes, for the purpose of consideration of dismissal, demotion, discipline, or licensing of a public employee – discipline of library employee. Roll call: Aye: Hickey, Schierl; Kegel, Pletcher, Buboltz, La Plante, Bellmore, Watermolen, Theisen; Nay: None. Motion carried unanimously.

Motion by Kegel, seconded by Buboltz, was made in closed session to return to open session. Roll call: Aye: Hickey, Schierl; Kegel, Pletcher, Buboltz, La Plante, Bellmore, Watermolen, Theisen; Nay: None. Motion carried unanimously.

Motion by Pletcher, seconded by Kegel, that under Brown County Code of Ordinances 4.94 – Grounds for discipline (1)dishonesty or falsification of records, (3)theft or destruction of county equipment or property, (11)failure to follow duly established work rules, policies and procedures; and, Brown County Library Policy N-4 Staff Patron Records – Staff may not alter any information in their own patron records or receive their own fine payments, the Brown County Library Board recommends to the Brown County Human Resources Department the immediate dismissal of the employee discussed during the closed session. Motion carried.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Pletcher, seconded by Schierl, to adjourn the meeting. Motion carried.

NEXT REGULAR MEETING

July 16, 2009
Central Library Board Room
515 Pine Street, Green Bay
6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Mary Ryan, Recording Secretary